

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, FEBRUARY 5, 2024

President Palmer called the meeting of the Atglen Borough Council to order on Monday, February 5, 2024 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	Melissa McClay
Brian Hahn	Zachary Hall	Mayor Darren Hodorovich

PLEDGE OF ALLEGIANCE AND ROLL CALL

President Palmer led the pledge of allegiance and took roll call. Mayor Hodorovich asked for a moment of silence in the memory of Sam Ganow, a long time Octorara Area School Board member.

POLICE REPORT – Chief Russell Moore read the January monthly report and responded to questions. Mayor Hodorovich congratulated the Chief on his promotion.

PUBLIC WORKS MANAGER REPORT – Bryan Umble reviewed the January water and sewer reports. Mr. Hahn asked about the impact of the Applewood development on the water and sewer systems. Mr. Umble responded. Mr. Umble said potholes were filled. The 2023 Ford F550 dump truck was delivered. The PA DEP inspectors are performing a drinking water supply inspection this week.

January snow storms – Mr. Umble summarized the activities of the public works staff during the two snow events. He discussed how road salt interacts with below freezing temperatures. There was a slush discussion. We are going to test a poly blade on one plow.

JUNIOR COUNCILPERSON' REPORT - Emmerson Ware was unable to attend. Mayor Hodorovich read aloud her report. The upcoming Octorara Area School District events are the Winter formal, dodge ball tournament, and Annie musical. The West Fallowfield Christian School upcoming events: 8th grade mission trip, fine arts review, and the Newsies Jr. musical.

PUBLIC COMMENTS

Diane Palmer provided an Atglen Public Library update as follows: new shelving, new books, recruitment for an additional part time employee, and available co-working space.

Mike Honan, Philips Drive asked for the number of Public Works employees. Ms. Andrews answered. Mr. Honan asked who maintains PennDot roads. Ms. Andrews said PennDot.

APPROVE JANUARY 2, 2024 AND JANUARY 18, 2024 MINUTES - Motion to approve made by Hahn/Glick. All members were in agreement, 5 to 0.

APPROVE BILLS OF APPROVAL AND DECEMBER AND JANUARY TREASURER'S REPORT - Motion to approve made by Palmer/McClay. All members were in agreement, 5 to 0.

PUBLIC COMMENT – There were no comments.

NEW BUSINESS

Dispose of Municipal Records as Defined in Exhibit A, Dated February 5, 2024, Resolution # 691-24 – Motion to approve made by Glick/McClay. Mr. Palmer asked about some of the documents listed in the Exhibit A. Ms. Andrews responded. All members were in agreement.

Endorse America 250 PA and America 250 PA Chester County in their Mission to Commemorate and Celebrate the United States 250th Anniversary, Resolution # 689-24 - Motion to approve made by Hall/Hahn. All members were in agreement.

Renew the Farming Activities of Ken Umble, on the Valley Avenue Parcel, Approximately 7.5 Acres, \$750, Harvest Season 2025 – Motion to approve made by Glick/ Hahn. Mr. Honan suggested the Borough obtain a Certificate of Insurance. All members were in agreement to renew the farming activities of Ken Umble.

Borough Hall Park Project, Drive Thru Window – Ms. Andrews said Salt Design Studio is recommending the primary drive-thru window be wrapped in a vinyl graphic. The graphic would display historical images. Council said let's show the artifacts found on the Borough Hall parcel and build a shelving unit for this space. They said no to the vinyl graphic.

Borough Hall, Valley Avenue Exterior Door – The wooden door is deteriorating and is scheduled for replacement in the Year 2024 Budget. The door quote is for a steel door. Council supports a steel door replacement. They asked to see the door options at the March meeting.

Park and Recreation Commission, Bylaws Ordinance – The Park and Recreation Commission is updating the Bylaws Ordinance. The focus areas are membership, term limits, meeting dates, responsibilities, leadership positions, and adopting future amendments by Resolution. Mr. Hahn asked Ms. Andrews to include the current Bylaws Ordinance in the Council packet.

OLD BUSINESS

Approve the Parkesburg Police Services Intergovernmental Cooperation Agreement Ordinance # 688-24 and Agreement- Motion to approve made by Glick/Hahn. Mr. Honan asked when the service becomes effective. Ms. Andrews said March 1. All members were in agreement, 5 to 0.

Designation of Emergency Service Providers, Resolution # 690-24 – Motion to approve made by Glick /Hall. Ms. Andrews said this reflects the changes in police services. All members were in agreement.

PARK AND RECREATION COMMISSION REPORT – Mayor Hodorovich reviewed the January meeting. The Commission is concentrating on the Homecoming Parade, DiAtglen Alley Wizard Faire, a Memorial Day event, Community Day event, and a Holiday lighting event. Leadership positions were elected. Jen Grossman is the Chairperson.

PLANNING COMMISSION REPORT - Brian Hahn reviewed the January meeting. It was a reorganization meeting. Leadership positions did not change. Mike Honan is the Chairman.

MANAGER'S COMMENTS - Ms. Andrews read aloud her report and responded to questions. Ms. Andrews described the draft redesign of the Zion Hill Road streetscape, Applewood development. Mr. Hahn asked if more street lights can be added to Zion Hill Road. Ms. Andrews will investigate and report back.

MAYOR'S COMMENTS - Mayor Hodorovich said the Boy Scouts will be attending the March meeting. It was agreed to give the scouts the blue Atglen t-shirts. There will be a memorial service for Sam Ganow on February 18. The Mayor asked for flowers to be sent to the memorial service. Instead Council asked if we can make a memorial contribution. Ms. Andrews will put this on the March agenda. The Mayor said soliciting permits are required. There was a discussion on the quality of life code enforcement issues.

COUNCIL MEMBER COMMENTS – There were no comments.

PUBLIC COMMENTS

John Sly, Westwood EMS, gave a Year 2023 summary. Mr. Sly discussed the wear and tear on the medic vehicles due to the excessive travel time to the hospital and back to the home base.

ADJOURNMENT - Motion to adjourn made by Hahn/Glick at 9:14 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary