

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JANUARY 7, 2019

President Charles Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, January 7, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr. Denim Kurtzhals Brian Hahn
Melissa McClay Josh Glick

DI-ATGLEN ALLEY WIZARD FAIRE

Erin Metzler provided a summary of activities planned for the Di-Atglen Alley Wizard Faire to be held on Saturday, July 27. They are planning for 2000 attendees with 1000 of them being children. The children's activity area has been enlarged and will be free. There will be more food vendors. The shopping area is enlarged. Ms. Metzler asked for the 100 block of Main Street and the 100 block of E Main Street to be closed. She asked for the Borough to make a donation of \$ 1,000. The Borough can directly pay the vendors. The Faire will publicize the childrens' activities are free due to the Borough's donation. Everyone agreed to the road closures and \$ 1,000 donation.

PUBLIC COMMENTS – There were none.

COUNCIL ACTION ITEM

Annual Appointments – A motion was made by Hahn/Kurtzhals to approve annual appointments of the following. All members were in agreement.

- Engineers –Becker Engineering and Hanover Engineering
- Solicitor – Helen Esbenshade, Lamb McErlane PC
- Building Code Official, Building Inspector, Code Officer & Zoning Officer – Anthony Campbell, Campbell Code Services
- Emergency Management Coordinator – Geoff Burkhart
- Fire Marshal – Erik Logren
- Vacancy Board Chair-Carol McGrath
- Bank Depository, All Funds – Fulton Bank

Appointment of Charles Palmer, Representative, and Brian Hahn, Alternate Representative, to the Western Chester County Council of Government – The motion was made by Kurtzhals/McClay to approve. Mr. Hahn said he had a conflict in that the Planning Commission meets on the same night. Mr. Kurtzhals volunteered to serve as the alternate. The motion was modified to appoint Denim Kurtzhals as the Alternate Representative. Motion by Kurtzhals/McClay. All members were in agreement.

Appointment of Caren Andrews as the Board representative and Anthony Campbell as the Hearing Panel representative to the Western Chester County Regional UCC Appeals Board. The motion was made by Kurtzhals/Hahn to approve. All members were in agreement.

Reappoint Lennie Brown to the Zoning Hearing Board, Term Expiration Date of February 1, 2022, Resolution # 585-19. The motion was made by Hahn/Kurtzhals to approve. All members were in agreement.

Reappoint Paul Kabakjian to the Park and Recreation Commission, Term Expiration Date of December 31, 2023, Resolution # 586-19. The motion was made by Kurtzhals/Glick to approve. All members were in agreement.

Reappoint Andrew Rogers to the Planning Commission, Term Expiration Date of December 31, 2022, Resolution # 587-19. The motion was made by Glick/Kurtzhals to approve. All members were in agreement.

Designation of Emergency Service Providers, Resolution #588-19. The motion was made by Hahn/Kurtzhals. Annually the Borough must declare their emergency service providers and forward this information to Chester County. The motion carried with all members in agreement.

Christiana Borough Police Officers Providing Police Service to Atglen Borough, Resolution # 589-19. The motion was made by Palmer/Kurtzhals. Annually the Borough authorizes the Christiana Police Officers. The motion carried with all members in agreement.

Award the Well #4 Nitrate Treatment and Ridge Avenue Water Line Replacement Project, Base Bid Plus Alternate #3 to Fidelity Contracting LLC, \$ 405,592.50 Contingent on Chester County's Approval. The motion was made by Glick/Kurtzhals. The rebidding resulted in significant savings. Now some soft costs can be covered by the County funding. The Borough Engineer recommended the award. Mr. Palmer held a discussion about the Ridge Avenue water line replacement with the upgrade occurring between Stauffer Drive and Israel Mill Road. The motion carried with all members in agreement.

Authorize the Borough Manager to Advertise the Domesticated Chicken Ordinance. The motion was made by Hahn/Kurtzhals. On December 19 the Borough's Planning Commission recommended approval. The Chester County Planning Commission is currently reviewing the ordinance and will have their comments back by the February meeting. The vote was as follows: yes – 4 votes, no – 1 vote. Mr. Palmer voted no. The motion passed.

December 3, 2018 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports - Motion to approve made by Palmer/McClay. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Disposal of Christmas Trees - The trash contract expires at the end of this year. In preparing the new bids Ms. Andrews is seeking guidance on the disposal of Christmas trees. Currently, the hauler picks up the trees with the trash. Ms. Andrews asked if affordable was Council interested in removing the trees from the trash stream and having them chipped. There was a discussion. Council asked for more information. Ms. Andrews will report back.

Emily Reid, Glen Run Drive, asked about the current policy for branches. The response was to bundle them, no more than 5 bundles, and branch length under three feet or put them in a can.

County Grants – To prepare for the next round of grants Ms. Andrews asked for guidance on the next CRP and VPP projects. It was agreed to rank as number 1 for CRP funding the installation of security features at the Water Plant and West End Sewer Pumping Station. For the VPP Council favored the development of an Air BnB/Bed and Breakfast Zoning Ordinance amendment.

Park and Recreation Commission Vacancy - John Mickel's term expired at the end of the year; and, he requested to not be reappointed. Chad Naggy, Tara Wheeler, and Kayla Hancock submitted letters of interest. Mr. Naggy and Ms. Hancock were present. They were asked to introduce themselves. There was a discussion about expanding the Commission or having alternates. Ms. Andrews will review the Ordinances and by-laws and report back to Council.

PLANNING COMMISSION, UPDATE

Mr. Hahn summarized the December Planning Commission meeting. They discussed the proposed chicken ordinance. The Planning Commission recommended Council adopt the chicken ordinance.

PARK AND RECREATION COMMISSION, UPDATE

Mr. Kurtzhals said the Winter Wonderland event was a success. He announced the winners – 1st place Focht Family, 2nd place Orcutt Family, 3rd place Sullivan Family. Mr. Kurtzhals read aloud the the note from Penningtonville Presbyterian thanking everyone for the holiday event.

Mr. Kurtzhals said the Commission is working on a community house tour, the 5K walk/run, park planning, and the holiday event. Ms. Reid spoke about the house tour.

MANAGER'S COMMENTS

Ms. Andrews said there was a meeting with PA DEP and the Borough Engineer on December 7 to discuss the MS4 permit. DEP will be issuing us the MS4 permit in Year 2019. The next phase is to develop a MS4 Policies and Procedure Manual. Ms. Andrews said this is in the budget. The Borough Engineer will get started on the manual.

Today the Borough was presented with a letter from Christiana Borough announcing a \$ 10 hike in the police officer rate effective April 1. There was a discussion about the quality of the current services and the impact of the rate adjustment on the just approved budget. Ms. Andrews was instructed to contact Christiana Borough to obtain documents that will allow a cost evaluation. Furthermore, Ms. Andrews was asked to review the marketplace to see if there are municipal police forces interested in providing Atglen services.

Mr. Andrews summarized the December 17 Amtrak letter where they are requiring we produce a permit for the sanitary sewer line that is in the roadway at the Main Street underpass. So far, we have not found the permit but are looking. The line was installed in the 1960's.

Ms. Andrews read aloud her report and responded to questions.

VISITORS COMMENTS

Kayla Hancock, Ridge Avenue, asked about the Ridge Avenue water line replacement project.

JUNIOR COUNCIL PERSON'S COMMENTS

Grant Burkhardt said the High School Student Council has a Nickel Day fund. With the funds they voted to pay off the student lunch debt and buy gift cards for needy families. The High School Academic Team performed well in the recent competition.

COUNCIL MEMBER COMMENTS

Mr. Palmer suggested converting our newsletter to Spanish and making it available on the website. A discussion was held on improving our communication with the Hispanic community.

Mr. Palmer discussed the WCCCOG Regional Emergency Management Group and if Atglen wants to be a member. OctoREM is working on addressing the Octorara area needs.

ADJOURNMENT

Motion to adjourn made by Hahn/Glick. Meeting adjourned at 9:35 pm.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary